

MINUTES OF MEETING

Meeting	Project Monitoring Committee
Date	26 th January 2017
Time	18.30 hrs
Venue	Boardroom

Present

Name	Company	Initial
Cllr Criona NiDhálaigh	Dublin City Council South Central Area	CNiD
Peter Finnegan (Facilitator)	Dublin City Council South Central Area	PF
George Ray	Resident's Representative	GR
Cllr Tina MacVeigh	Resident's Representative	TMcV
Daniel Watkins	Resident's Representative	DW
Rhonda Evans	National Paediatric Hospital Development Board	NPH
Michael Greene	National Paediatric Hospital Development Board	NPH
Elaine O'Rourke	National Paediatric Hospital Development Board (minutes)	NPH
Donal Murnane (part)	National Paediatric Hospital Development Board	NPH

Apologies

Cllr Rebecca Moynihan	Dublin City Council South Central Area	RM
Bruce Philips	Dublin City Council South Central Area	BP
Cllr Pat Dunne	Dublin City Council South Central Area	PD

No.	ITEM	DESCRIPTION/ACTION	OWNER
1.0	Apologies	Apologies received from Bruce Philips and Rebecca Moynihan	
2.0	Matters arising from last minutes	Minutes from meeting of 15 th December 2016 were approved. It was agreed that a reminder would be issued one week in advance of meetings which will include the previous set of minutes.	EOR/NPH
3.0	Independent Technical Advisor	<ul style="list-style-type: none"> The long list of potential Technical Advisors was issued to NPH by DCC. This list was reviewed and any companies that had a conflict of interest with the NCH were removed, some other very large practice who were very unlikely to respond were also removed. 5 companies remained. It was agreed that the long list 	

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		<p>and the short list would be reviewed by Residents before the tenders were issued. Residents to revert to NPH by Friday 3rd February 2017.</p> <ul style="list-style-type: none"> • NPH to issue the long/short list and scoping document to the residents for review. • It was agreed that MG would make contact with the shortlist companies to gauge interest in the position. Target is to have 3 bidders. • It was agreed to try and fast-track the tender to have an appointment made by the next meeting. • Suggested scoring was a 50/50 split on CV's and fees. 	<p>Action: Resident Reps</p> <p>Action: NPH</p> <p>Action: NPH</p>
4.0	Enabling Works	<ul style="list-style-type: none"> • DM gave a presentation overview of what is involved in the enabling works currently on site. • Vibration - The issue of vibration levels on O'Reilly Avenue was raised. DM assured the committee that vibration levels are closely monitored during works and explained the equipment and procedures that are in place. He confirmed that he had reviewed the monitoring results of the 26th January 2017 and levels were within the limits. <p>DM confirmed that to date there were two triggers of the monitoring equipment in the period 9th January to 22nd January, they happened on the 12th and 19th January 2017. Works were immediately stopped and machinery relocated. Triggers were the result of excavator tracking immediately adjacent to the monitors.</p> <ul style="list-style-type: none"> • A progress map was presented and DM confirmed that the last building should be demolished by end of May 2017. • Asbestos – DM confirmed that there was asbestos found in the roof tiles of the ambulance centre building which is typical of buildings built in the 70's/80's. The asbestos was removed by a qualified professional company and within safety guidelines. There was no danger to the public. <p>It was noted that a “heads-up” should have been given to the residents to ensure there was no panic.</p> <p>TMcV requested that any information of works that is issued to residents also be issued to the Residents Reps. Clearer information on works should be issued to residents of what to expect during certain types of activities on site and how long it will go on for.</p> <ul style="list-style-type: none"> • A copy of the presentation on enabling works is available upon request. 	<p>Noted</p> <p>Noted</p>
5.0	Planning Conditions	<ul style="list-style-type: none"> • MG briefed the committee on step taken by NPH to obtain the commencement notice before enabling works began on site. 	

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		<ul style="list-style-type: none"> • DCC to check if an officer has been appointed to the site by the Council. • DCC to check if the information submitted to demonstrate compliance is available from Dublin City Council/Fingal County Council and South Dublin County Council. • A request was made if a DCC Compliance Officer could come and address the next committee meeting. • It was requested that NPH produce a summary of compliance for the next meeting. 	<p>DCC</p> <p>DCC</p> <p>DCC</p> <p>NPH</p>
6.0	Upcoming Works	<ul style="list-style-type: none"> • Demolition works will move to Hospital 7 in February 2017. • Mount Brown – Watermain and Gas connection will take place over the next 4 weeks. • ESB have informed NPH that the kiosk substation is to be commissioned on Brookfield Road on 4th February 2017, this may run into 5th February. • There may be an opportunity to involve local community in putting some artwork on the hoarding. RE to discuss with CNIID and TMcV separately. • The gate on SCR will be offered to an interested party. • Last of the trees will be felled by 1st March 2017. • Hoarding has gone up on SCR. There was a query in relation to the width of the footpath. It was confirmed that the footpath has been maximised to a width of 1.8m. DCC guidelines call for width of 1.5m. • Hoarding has gone up at the Linear Park, it was confirmed that the hoarding sits on the edge of the grass. 	
7.0	Communications	<ul style="list-style-type: none"> • RE gave an update on calls to the residents hot line. Queries were received in relation to hoarding, gas works and pest control. • Pest control was a main issue. • It was confirmed that Pest Guard responded to the residents. Bait traps were set in back gardens and also sealed traps were set in attics and in a wardrobe of one house. As yet no rodents have been sighted or caught. • NPH will keep monitoring the situation with Pest Guard. • NPH will also check with Pest Guard in relation to putting in a noise omitting pest deterrent plug-in device • The Resident Project Monitoring Committee logo was issued for approval. It was proposed to use this logo on the website and on templates/letterhead. This was approved by the committee. 	<p>NPH</p> <p>Action: NPH</p>

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8.0	Community Facilitator	<ul style="list-style-type: none"> • [REDACTED] is now unable to take up the role of Community Facilitator. • [REDACTED] has met with residents and will submit proposal to be signed off. • It was proposed that the Community Facilitator attend the PMC meetings. 	Action: Resident Reps
9.0	Zonal Mapping	<ul style="list-style-type: none"> • Works are ongoing at present. • Timelines and deadlines to be issued. • Focus groups to be completed. • DCC reviewing parking on Basin Street. • Complaints protocol to be put in place. 	Action: Resident Reps/NPH DCC
10.0	AOB	<ul style="list-style-type: none"> • Service level agreement for the hot line to be issued to Residents Reps. • Query on the height of hoarding on Mount Brown. MG confirmed the hoarding was put up in accordance with planning. MG/RE will issue a confirmation e-mail. • Query in relation to Energy Centre – it was confirmed that the energy centre is owned by SJH and the works are being completed by NPH. • There is to be a careers day for local schools held in the F2 Centre during Engineers week. 	Action: NPH Action: NPH Noted
	Next Meeting	The next meeting will take place in the NPH Herberton Office on 2 nd March 2017 at 6.30pm.	

Distribution **Attendees**
Apologies
File