

## MINUTES OF MEETING

<b>Meeting</b>	<b>Project Monitoring Committee</b>
<b>Date</b>	<b>2<sup>nd</sup> March 2017</b>
<b>Time</b>	<b>18.30hrs</b>
<b>Venue</b>	<b>Boardroom</b>

### Present

Name	Company	Initial
Cllr Criona NiDhálaigh	Dublin City Council South Central Area	CNiD
Peter Finnegan (Facilitator)	Dublin City Council South Central Area	PF
Cllr Rebecca Moynihan	Dublin City Council South Central Area	RM
Cllr Pat Dunne	Dublin City Council South Central Area	PD
George Ray	Resident's Representative	GR
Cllr Tina MacVeigh	Resident's Representative	TMcV
Daniel Watkins	Resident's Representative	DW
Rhonda Evans	National Paediatric Hospital Development Board	RE
Michael Greene	National Paediatric Hospital Development Board	MG
Elaine O'Rourke	National Paediatric Hospital Development Board (minutes)	EOR

### Apologies

Bruce Philips	Dublin City Council South Central Area	BP
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No.	ITEM	DESCRIPTION/ACTION	OWNER
1.0	<b>Apologies</b>	Apologies received from Bruce Philips.	
2.0	<b>Agree the minutes of last meeting</b>	Minutes from meeting of 26 <sup>th</sup> January 2017 were agreed and approved.	
3.0	<b>Matters arising/ Action Items</b>	There were no matters arising from the last minutes. Action Item 2 – PF confirmed DCC walked the local area to review parking. There were a number of proposals identified and are to be followed up by Councillor representatives.	<b>Action Item 2</b>
4.0	<b>Independent Technical Advisor (ITA)</b>	<ul style="list-style-type: none"> <li>DW updated the committee on the ITA tenders.</li> <li>3 tenders were received which were reviewed by DW and MG.</li> </ul>	

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		<ul style="list-style-type: none"> <li>All tenders were similar on qualifications.</li> <li>All tenders were close on price.</li> <li>Residents Reps to review CV's for relevance to this project and revert back to NPH.</li> </ul>	<p><b>Action: Residents Reps</b></p>
5.0	<b>Communications</b>	<ul style="list-style-type: none"> <li>RE updated the Committee on resident feedback for February 2017.</li> <li>Wall behind O'Reilly Avenue – letters were issued to residents with regard to legal affairs and consent for works to begin.</li> <li>Condition Surveys – not all residents have received their condition surveys. RE to check with BAM.</li> <li>A number of house in Cameron Sq – (c. 6) have had surveys done and movement monitoring has been recommended. BAM have letter dropped 3 times and door knocked a number of times to arrange access to fit monitors but have received no reply. The last letter issued requests the occupier to call to arrange if they want a monitor fitted.</li> <li>Entrance at Rialto into St. James's Hospital – PF to check with SJH on progress.</li> <li>PMC Website Page - RE showed the committee a draft of the proposed website page for PMC information. All were in agreement with the look and content of the web page. RE will make the page live next week.</li> </ul>	<p><b>Action: NPH</b></p> <p><b>Action: DCC</b></p> <p><b>Action: NPH</b></p>
6.0	<b>Community Facilitator and Zonal Mapping</b>	<ul style="list-style-type: none"> <li>Residents Reps met with three candidates for Community Facilitator position.</li> <li>2 candidates submitted tenders and TMcV confirmed both were suitable. NPH to review tenders which were submitted to them on 02.03.17.</li> <li>It was agreed that residents would choose their preferred candidate and then refer back to NPH to confirm costings and budgets including ancillary costs.</li> <li>NPH will then review proposal and report back to residents.</li> <li>A residents workshop has been arranged for early April in relation to the zonal mapping required. This work will take place in conjunction with traffic and parking.</li> <li>There was a discussion in relation to parking and charges in various local areas. There are different requirements in different areas. DCC to review this further.</li> </ul>	<p><b>Action: Resident Reps</b></p>
7.0	<b>Update from NPH on Project/</b>	<ul style="list-style-type: none"> <li>Activities on site are mainly focused on the demolition works of Hospital 7.</li> </ul>	

No.	ITEM	DESCRIPTION/ACTION	OWNER
	<b>Upcoming works /Timelines</b>	<ul style="list-style-type: none"> <li>• Archaeology is the current focus in Mount Brown.</li> <li>• The works to the ESB Kiosk have not yet been completed by ESB.</li> <li>• The last trees were felled before 1<sup>st</sup> March 2017.</li> <li>• The Private Clinic and Haematology buildings will remain on site for another 3 months before being demolished.</li> <li>• 3 month look ahead – it was agreed that it was reasonable to defer issue of the 3 month look ahead until the Main Works Contract is signed as there is no further information to communicate to residents until this time.</li> </ul>	
<b>8.0</b>	<b>AOB</b>	<ul style="list-style-type: none"> <li>• It was noted that some residents are still not aware of the hot line number. RE is organising to have wallet sized laminated cards made up which will be delivered to all local residents at the same time as the next 3 month look ahead.</li> <li>• Resident Reps raised concerns in relation to the possibility of house owners insurance premiums going up once the main works get underway. Concerns related to the possibility of vibrations from ground works setting off house alarms and residents having to leave alarms unset. NPH to review with vibration experts.</li> <li>• DCC to organise for a Dublin City Council Planner to come to the next meeting and explain procedures in relation to the planning process.</li> <li>• MG will update the committee with a summary of planning in relation to NCH at the next meeting. Due to IT issues and time constraints this could not be completed at this meeting.</li> </ul>	<p><b>Action: NPH</b></p> <p><b>Action: NPH</b></p> <p><b>Action: DCC</b></p> <p><b>Action: NPH</b></p>
	<b>Next Meeting</b>	The next meeting will take place in the NPH Herberton Office on 27 <sup>th</sup> April 2017 at 6.30pm.	

**Distribution**      **Attendees**  
**Apologies**  
**File**