

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on 11 January 2017 from 16.00 to 18.00
Boardroom, Hospital 7, St. James's Hospital, Dublin 8**

Attendance (Board)

Tom Costello (Chair)
Lorcan Birthistle
Tim Bouchier Hayes (Vice Chair)
Anne Butler
John Cole
Brian Fitzgerald
Karl Kent
John Martin
Paul Quinn
Marguerite Sayers
Liam Woods

Apologies

Prof. Hilary Hoey

Attendance (Other)

Norman Craig, Commercial Director
Dr Emma Curtis (Medical Director)
Phelim Devine, Design Director
Jim Farragher, Finance Officer
Richard Fitzpatrick, Director Project Controls
Ger Madigan,
Fiona Mahon, Board Secretary
John Pollock, Project Director

Apologies

n/a

Agenda No.	Specific Issues	Decisions	Action By
1 GOVERNANCE			
1.1	Quorum & Chairman	<ul style="list-style-type: none"> A quorum, being 5 Board Members, was present and the meeting proceeded to business. 	n/a
1.2	Declarations of Interest or Conflicts	<ul style="list-style-type: none"> Following enquiry, it was noted that there were no new declarations of interest or conflicts declared. 	n/a
2 PREVIOUS MINUTES			
2.1	Minutes of Previous Board Meeting	<ul style="list-style-type: none"> The Minutes of the previous meeting held on 4 December 2016 were approved and the Chairman was authorised to sign them. 	Approved
2.2	Review of Matters arising	<ul style="list-style-type: none"> The Chairman noted that there were no new actions on the current action list. 	Noted
3 SI REMIT			
3.1	Monthly Project Update	<ul style="list-style-type: none"> The Board noted the December 2016 Project Update, which had been circulated in advance. The Project Director updated the Board on the following specific matters: 	Noted

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3.2	Construction Tender Evaluation Update	<ul style="list-style-type: none"> The Board were reminded about the process in place for the quality evaluation and financial evaluation and scoring of the NCH and Satellite Centre tenders including an update on the deliberations at the Assessment Panels meetings. It was noted that the next step in the process would be the issue of the letters to the successful/unsuccessful tenderers. The Board noted that the draft of these letters was currently with the legal advisors for review. Four tenders had been received for the NCH main works contract and once the quality and financial scores had been combined the ranking of the submissions were as follows: <ol style="list-style-type: none"> 1. BAM Building Limited 2. John Sisk & Sons (Holdings) Ltd 3. Dragados S.A. & Collen Construction Limited JV 4. FCC Construction S.A. /Walls Construction Limited JV <p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender, BAM Building Limited. Following discussion and review of the quality and financial scores, the Board approved the nomination of BAM Building Limited as the preferred contractor for the NCH main works contract.</p> 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Approved</p>

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		<ul style="list-style-type: none"> Four tenders had been received for the Mechanical works contract and once the quality and financial scores had been combined the ranking of the were as follows: <ol style="list-style-type: none"> H&A O'Neil Limited Leo Lynch & Co (Group) Limited Mercury Engineering Kentz Ireland Limited <p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender, H&A O'Neil Limited. Following discussion and review of the quality and financial scores, the Board approved the nomination of H&A O'Neil Limited as the preferred contractor for the mechanical works contract.</p> Four tenders had been received for the Electrical works contract and once the quality and financial scores had been combined the ranking of the were as follows: <ol style="list-style-type: none"> Mercury Engineering Patrick Lynch Limited Designer Group Engineering Contractors Ltd & Cofley GDF Suez JV Kentz Ireland Limited 	<p>Noted</p> <p>Approved</p> <p>Noted</p>

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		<p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender, Mercury Engineering. Following discussion and review of the quality and financial scores, the Board approved the nomination of Mercury Engineering as the preferred contractor for the electrical works contract.</p> <ul style="list-style-type: none"> Four tenders had been received for the Satellite centre main works and once the quality and financial scores had been combined the ranking of the submissions were as follows: <ol style="list-style-type: none"> 1. BAM Building Limited 2. JJ Rhatigan & Company and Obrascon Huare Lain, S.A. JV 3. Walls Construction Limited 4. John Paul Construction Limited <p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender, Satellite centre main works. Following discussion and review of the quality and financial scores, the Board approved the nomination of BAM Building Limited as the preferred contractor for the Satellite centre main works.</p> <ul style="list-style-type: none"> Four tenders had been received for the Satellite centre mechanical works contract and once the quality and financial scores had been combined the ranking of the submissions were 	<p>Approved</p> <p>Noted</p> <p>Approved</p> <p>Noted</p>

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		<p>as follows:</p> <ol style="list-style-type: none"> 1. Walsh Mechanical Engineering Limited 2. Mercury Engineering 3. H&A O'Neil Limited 4. Kirby <p>The Board were advised that while Walsh Mechanical Engineering Limited ("Walsh's") had been the most economically advantageous tender, they had subsequently advised a petition to place the company into examinership which would be heard at the High Court on 17 January. The Board discussed the effect of an examinership on Walsh's and whether it affected their pre-qualification as it related to their financial position. Following discussion, it was agreed not to conclude the process until the outcome of the petition and its consequences were known. It was further agreed that the executive could conclude on the process once more information was available.</p> <ul style="list-style-type: none"> • Four tenders had been received for the Satellite centre electrical works contract and once the quality and financial scores had been combined the ranking of the submissions were as follows: <ol style="list-style-type: none"> 1. Precision 	<p>Approved</p> <p>Noted</p> <p>Noted</p>

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		<p>2. Patrick Lynch Limited 3. Kirby 4. Mercury Engineering</p> <p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender, Satellite centre electrical works. Following discussion and review of the quality and financial scores, the Board approved the nomination of Precision as the preferred contractor for the Satellite centre electrical works contract.</p> <ul style="list-style-type: none"> 3 tenders had been received for the Aspergillus works at Connolly and Tallaght Hospitals and once the quality and financial scores had been combined the ranking of the submissions were as follows: <p>1. Moston Construction 2. Elenfield Contractors Limited 3. John Paul Construction</p> <p>The Board were advised that the Assessment Panel had recommended the most economically advantageous tender for the Aspergillus works at Connolly and Tallaght Hospitals. Following discussion and review of the quality and financial scores, the Board approved the nomination of Moston Construction as the preferred contractor for the Aspergillus</p>	<p>Noted</p> <p>Approved</p>

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		<p>works at Connolly and Tallaght Hospitals.</p> <p>The Board noted the minutes of the four meetings of the Assessment Panel on 21 December 2016.</p>	<p>Noted</p> <p>Approved</p> <p>Noted</p>
3.3	Procurement	<ul style="list-style-type: none"> The Director Project Controls provided an overview of the status of tender documents, responses & the evaluation process. 2 Tenders for the Lifts Contract had been received, but both were deemed non-compliant. The Board discussed the manner 	<p>Noted</p> <p>Noted</p>

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		<p>in which it would be retendered. It was noted that a decision would be made shortly to determine the best option for progressing this contract.</p> <ul style="list-style-type: none"> The Board was briefed on the status of tenders in relation to Construction Management Service, Commercial Consultants (Car Park) and the MES Advisory Services contracts. 	<p>Noted</p> <p>Noted</p>
4	Project Capital Cost and funding update	<ul style="list-style-type: none"> Mr Craig provided a detailed overview of the updated project capital cost which had been updated from the financial information in the tenders. He also updated the Board on the value engineering process which would be undertaken. The chair of the Finance Committee confirmed that the Finance Committee had also reviewed the updated financials and would recommend updating the business plan with the updated information. it was also confirmed that HSE Estates has been briefed on the updated financials and that the Children's Hospital Group Board would also be provided with the updated financials. The Board discussed the process of entering into a contract with the successful tenderers and following this discussion it was agreed that no commitments could be made until confirmation of funding was received from the DOH/HSE. 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

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		<ul style="list-style-type: none"> The Board following a detailed review and discussion of the revised figures, it was unanimously approved by the Board to authorise the executive to update the business plan with the revised financials and submit it to the DOH/HSE. The Board also discussed the timeline for submission of the Memo for Government for the project as circulated in advance of the meeting and noted the key dates. 	<p>Approved</p> <p>Noted</p>
5	Design	<ul style="list-style-type: none"> It was noted that the design was progressing well. It was anticipated that the value engineering may have some implications for the project but should not compromise the quality of the design or clinical functionality. An update was provided on the fire certificate application which noted one remaining issue as to whether an external peer review of the atrium smoke strategy was required as The Fire Brigade do not have the expertise in-house. The design team are liaising closely with the Fire Brigade to monitor progress on this issue. 	<p>Noted</p> <p>Noted</p>
6	Enabling	<ul style="list-style-type: none"> The Board received an update on the Construction Enabling works and noted that they were, overall, progressing well. The majority of Hospital 7 has been handed over and an 	<p>Noted</p> <p>Noted</p>

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		2016 were noted.	
9	Correspondence	<ul style="list-style-type: none"> The Board noted the correspondence received since the last meeting. 	Noted
10	Any other business	<ul style="list-style-type: none"> The membership of Urban Regeneration Working Group is to be re-examined. The Board proffered their congratulations to Dr Hilary Hoey who has become the first Irish physician to be presented with the Outstanding Clinician Award by the European Society for Paediatric Endocrinology. 	Noted

Next meeting: 1st February 2017 in the Boardroom, Herberton, St. James Walk, Rialto, Dublin 8 at 16.00hrs.



Tom Costello
Chair

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		<p>overview of the areas yet to transfer was provided.</p> <ul style="list-style-type: none"> The Board noted that extensive archaeological test excavations is continuing, some potential archaeological material was discovered in the Mount Brown area which will be investigated further. Asbestos removal works have been planned for January 2017. 	<p>Noted</p> <p>Noted</p>
7	Financial Results for November 2016	<ul style="list-style-type: none"> The Board noted the financial results for November 2016. Actual Costs for the month were under budget by €1.355m due to timing and project execution. The Board noted and reviewed the costs that were over plan and those that were under plan and noted the this was primarily relating to timing of expenditure and programme execution. The Board reviewed November 2016 payments totalling €4.104m. The details of the Purchase Orders for November 2016 were also noted. 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
8	Minutes	<ul style="list-style-type: none"> The Minutes of the HTEG Sub-Committee dated 5 December 	Noted