

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Special Board Meeting held on Monday, 15 April 2019
from 17.30 to 19.30
Herberton Boardroom, St. James Walk, Rialto, Dublin 8**

Attendance (Board)

Fred Barry, (Chairman)
Tim Bouchier-Hayes (Vice Chair)
John Cole
John Martin
Karl Kent
Brian Fitzgerald
Marguerite Sayers
Lorcan Birthistle
Paul Quinn (by telephone)
Jonathan Hourihane (by telephone)
Liam Woods (by telephone)

Attendance (Other)

John Pollock, Project Director
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary
Joseph O'Donohue, On behalf of HMP
Secretarial Limited – Board Secretary

Apologies

Anne Butler


1. Quorum & Chairman	<p>It was noted that Mr Barry had been formally approved as Chairman of the Board.</p> <p>The Chairman noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p>
2. Declarations of Interest or Conflicts of Interest	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Directors confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
3. General Discussion	<p>The Board discussed PwC's final Report on the escalation in costs for the NCH (the "PwC Report").</p> <p>It was noted that the Government had accepted the recommendations made within the PwC Report and the Board was committed to developing an implementation plan.</p>
4. PwC Recommendations	<p>The Board considered each of the recommendations contained in the PwC Report and how they would be addressed.</p> <p>A discussion with respect to what measures could be taken to strengthen the organisation ensued.</p> <p>IT WAS AGREED THAT the scope of services currently provided by Blackrock to the NCH should be extended in order to provide enhanced support to the Executive.</p> <p>It was clarified that the extension of Blackrock's services was only until such time as the requisite internal resources could be secured.</p> <p>The Board noted its enhanced focus on risk and that it was a standing agenda item at monthly Board meetings going forward.</p> <p>It was confirmed that a number of the recommendations were required to be addressed directly by the Health Service Executive ("HSE").</p> <p>It was agreed that the HSE would be engaged throughout the process of implementing the recommendations in order to ensure that actions being taken by the Board were in line with its expectations.</p>
5. Staffing	<p>The Board considered draft organograms for NPHDB and the NPHDB Project team.</p> <p>A number of suggestions were made with respect to possible enhancements and changes that could be made to ensure more efficient reporting lines and improved overall organisational structure.</p> <p>It was recommended that a number of support roles be added for certain functions and the possible means of achieving this was discussed.</p>

	<p>Following discussion, IT WAS RESOLVED THAT:-</p> <ul style="list-style-type: none"> the Chairman would continue to engage with the DOH/HSE to progress matters pertaining to Mr Pollock's replacement; two separate positions of a Chief Officer and a Project Director was required, and; Mr Pollock was authorised to liaise with the Department of Health in order to discuss proposed changes set out in the organograms and obtain any requisite sanctions.
6.	Design Team
	<p>It was requested that arrangements be made for the Design Team to re-attend with the Board in order to provide a more detailed account of how it intended to protect GMP going forward.</p>
7.	Future of the Board
	<p>The Board discussed the future of Board membership.</p>
8.	Any Other Business
8.1	Cheque Signatories
	<p>It was advised that it was being proposed to have Mr Barry and Mr Phelim Devine added as signatories for authorising payments for and on behalf of the Board.</p> <p>Following consideration, IT WAS RESOLVED THAT Mr Barry and Mr Devine be approved as signatories to approve payments for and on behalf of the Board.</p>
8.2	[REDACTED]
	[REDACTED]
8.3	Establishment of Sub-Committee
	<p>It was noted that it was being proposed to establish a Sub-Committee of the Board tasked with, <i>inter alia</i>, overseeing the implementation of recommendations set out in the PwC Report.</p> <p>It was suggested that the scope of the Sub-Committee also include any residual matters from the Mazars Report.</p> <p>Following consideration, IT WAS RESOLVED THAT the proposed Sub-Committee of the Board be established.</p>
8.4	Construction Director
	<p>It was noted [REDACTED] was resigning from his role as Construction Director on 17 May 2019 and a discussion with respect to his replacement ensued.</p>

There being no further business, the meeting concluded.

Next Meeting:

1 May 2019 in the Boardroom, Herberton, St. James Walk, Rialto, Dublin 8 at 16.00hrs.



Tim Bouchier-Hayes
Vice Chairman