

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 08 July 2020
from 14.30 to 16.30
via electronic means**

Attendance (Board)

Fred Barry (Chairman)
Tim Bouchier-Hayes (Vice-Chair)
John Cole
Karl Kent
Anne Butler
Michael Shelly
John McGowan

Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Jim Farragher, Finance Officer
Richard Fitzpatrick, Director of Project Controls
Norman Craig, Commercial Advisor
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary
Anthony Irvine, On behalf of HMP Secretarial
Limited – Board Secretary

Apologies

Liam Woods

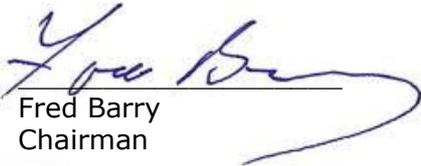
1.0	Quorum & Chairman
	<p>The Chairman noted that a quorum, being five Board Members, was present and the meeting proceeded to business. The Board noted that Lorcan Birthistle had retired from the Board as at 30 June 2020 and the Board extended its thanks to him for his contribution during his tenure.</p> <p>It was noted that all Board members and attendees at the meeting were participating electronically in order to comply with guidelines in response to the COVID-19 pandemic, associated travel restrictions and work from home recommendations.</p>
2.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
3.0	Previous Minutes
	<p>The Board reviewed the minutes of the Board Meetings held on 10 June 2020 and 24 June 2020 (the "Minutes").</p> <p>IT WAS RESOLVED THAT the Minutes were approved for signature by the Chairman.</p>
3.1	Action Items Arising From Minutes
	<p>The Board noted the most up-to-date position with the Action List.</p>
4.0	Chief Officer Report
	<p>The Chief Officer Report was presented to the Board and discussed in detail by reference to priority items.</p> <p>In particular, it was noted that the Tallaght construction site had reopened some days earlier and it was expected personnel numbers onsite would increase. It was advised that the NCH construction site remained closed and efforts to have the site re-opened were ongoing.</p> <p>An update on litigation and claims was provided to the Board, and a recent recommendation of the Conciliator noted.</p> <p>It was noted that second round interviews for the Commercial Director position were due to commence, and it was hoped an offer could be made shortly.</p>
5.0	Items for Decision
5.1	Next steps on BAM and Site Reporting
	<p>The Board discussed the ongoing closure of the NCH by reference to communications issued to the Main Contractor and the timeline for any subsequent processes thereafter. The Board discussed the cost and timeline implications for the Project by reference to various scenarios.</p> <p>It was highlighted that the Executive was, and continued to be, fully engaged with the Main Contractor.</p> <p>The Board discussed recent engagement with key stakeholders regarding the current</p>

	<p>position. It had been agreed the Board would continue to operate within its remit [REDACTED]</p> <p>[REDACTED] It was confirmed that key stakeholders would continue to be kept up-to-date on the position and their counsel sought, as appropriate.</p> <p>The Board discussed the timing, format and content of reporting to be provided to the key stakeholders.</p> <p>[REDACTED]</p> <p>IT WAS FURTHER RESOLVED that formal engagement would continue with key stakeholders in the manner and in the terms discussed and agreed by the Board at the meeting.</p>
6.0	Items for Approval
6.1	Statement of Compliance for 2019 with the Code of Practice for Governance of State Bodies
	<p>It was noted that under the Code of Practice for the Governance of State Bodies (the "Code"), the Board was required to confirm they had complied with its provisions by completing a Statement of Compliance.</p> <p>It was confirmed that the Finance, Audit and Risk Sub-Committee had not identified any areas of non-compliance with the Code, and the Board agreed it was not aware of any areas of non-compliance.</p> <p>Following consideration, IT WAS RESOLVED that the Statement of Compliance, as tabled, be approved and Mr Barry and Mr Woods be authorised to sign same on behalf of the Board.</p>
7.0	Finance
7.1	Financial Results June 2020
	<p>An update was provided to the Board in relation to costs, payments, POs and Year to Date HSE cash receipts.</p> <p>The Board noted the Financial Results for June 2020.</p>
7.2	Annual Report 2019
	<p>It was advised that the Annual Report for 2019 would be circulated to the Board in the coming days and it was requested that any feedback be given prior to the next Board meeting, where it would be tabled.</p>
8.0	Governance Matters
8.1	Finance, Audit and Risk ("FAR") Sub-Committee
	<p>The Board noted that the FAR Sub-Committee had not met since the date of the previous Board meeting.</p>
8.2	CQV Sub-Committee
	<p>The Board noted that the CQV Sub-Committee had convened earlier that morning prior to the Board meeting, and the Board received an update on a number of items which had been progressed.</p>

	<p>It was also advised that an exercise had been undertaken to ensure that design issues experienced on another project in a different jurisdiction would not be encountered on the Project.</p> <p>It was advised that the next CQV Sub-Committee meeting would take place in October 2020.</p>
8.3	Design Sub-Committee
	<p>The Board noted that the Design Sub-Committee had not met since the date of the previous Board meeting and would only do so on an ad hoc basis.</p>
8.4	Dispute Resolution Sub-Committee
	<p>The Board noted the proceedings of the previous Dispute Resolution Sub-Committee meeting and received a verbal update on the most up-to-date position.</p>
9.0	Any Other Business
	<p>There being no other business, the meeting concluded.</p>

Next Meeting:

It was agreed by the Board that the next Board meeting be convened via electronic means on 12 August 2020 at 14.30hrs.



Fred Barry
Chairman