

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 14 October 2020
from 14.30 to 17.30
via electronic means**

Attendance (Board)

Fred Barry (Chairperson)
Tim Bouchier-Hayes (Vice-Chair)
John Cole
Karl Kent
Anne Butler
Michael Shelly
John McGowan
Liam Woods

Attendance (Other)

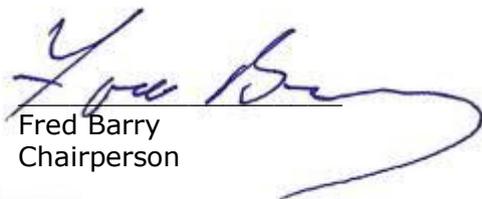
David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Concannon, Construction Director
Tom Morris, Commercial Director
Richard Fitzpatrick, Director of Project Controls
Jim Farragher, Finance Officer
Norman Craig, Commercial Advisor
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP Secretarial
Limited – Board Secretary
Anthony Irvine, On behalf of HMP Secretarial
Limited – Board Secretary

1.0	Quorum & Chairperson
	<p>The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p> <p>It was noted that all Board members and attendees at the meeting were participating electronically in order to comply with guidelines in response to the COVID-19 pandemic, associated travel restrictions and work from home recommendations.</p> <p>The Board received an update in relation to the appointment of new members to the Board and it was advised that a further update would be provided, once available.</p>
2.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
3.0	Previous Minutes
	<p>The Board reviewed the minutes of the Board Meeting held on 9 September 2020 (the “Minutes”). Subject to minor amendment, IT WAS RESOLVED THAT the Minutes were approved for signature by the Chairperson.</p>
3.1	Action Items Arising From Minutes
	<p>It was noted that all open actions had been closed.</p>
4.0	Chief Officer Report
	<p>The Chief Officer Report, along with its attendant documentation, was taken as read and the priority items discussed in detail.</p> <p>An update on litigation and claims was provided to the Board, and the position with respect to Conciliation noted.</p> <p>In relation to Design Delivery, it was confirmed that the final IFC had now issued, along with C Sheets and 1400 series drawings. It was noted that the recent IFC issuances are for construction that the Main Contractor does not plan to build for some considerable time. The Board received an update in relation to steps being taken to ensure quality assurance on the Project.</p> <p>An update on local community engagement was provided and the Board discussed the issues created by the absence of the Main Contractor’s mobility plan. The Board agreed it wished to receive more regular updates in relation to local community engagement going forward. The Board further received an update in relation to the Community Benefit Fund for NCH by reference to bursaries and mentorship programmes being run, as in accordance with the NCH contract.</p> <p>An update on the commercial presentation was provided to the Board, and the position with respect to Conciliation, litigation, cash flow, risk analysis and commercial warranties noted.</p> <p>It was noted that the Board continued to receive weekly updates in relation to the levels of resourcing being applied to the Tallaght and NCH sites and that resourcing levels remained inadequate to meet the contractual dates. An update on the programme schedule was provided to the Board and it was agreed that weekly updates would continue to be provided.</p>

5.0	Executive Report to Board on Project Update
	<p>The Board discussed the engagement that had taken place with stakeholders during the period, noting the outcome in relation to same.</p> <p>The Board received an overview of the update intended to be provided to key stakeholders the following month. Discussing potential options, the Board agreed it was being prudent and diligent in considering potential precautionary steps that could be taken in light of the current position.</p>
6.0	Finance
6.1	Financial Results September 2020
	<p>An update was provided to the Board in relation to costs, payments, POs and Year to Date HSE cash receipts.</p> <p>The Board noted the Financial Results for September 2020.</p>
7.0	Governance Matters
7.1	Finance, Audit and Risk Sub-Committee
	<p>The Board noted the proceedings of the Finance, Audit and Risk Sub-Committee meeting that had convened on 9 September 2020 and confirmed it had no queries.</p>
7.2	CQV Sub-Committee
	<p>The Board was advised that the CQV Sub-Committee had convened that morning and a comprehensive update had been received in relation to planning, processes and resources.</p>
7.3	Design Sub-Committee
	<p>The Board received a detailed account of the proceedings of the Design Sub-Committee meeting convened on 9 September 2020.</p> <p>In particular, it was advised that confirmation was being sought from the Design Team that certain issues experienced by construction projects in the UK would not be an issue for the Project. The Board discussed how comfort would be obtained in this regard.</p>
7.4	Dispute Resolution Sub-Committee
	<p>It was advised that the Dispute Resolution Sub-Committee had convened on 7 October 2020 and 8 September 2020. The Board received a detailed account of the up-to-date position with litigation and claims, and the position with respect to Conciliation was noted.</p> <p>The Board was asked to approve changes to the Board's representation at the Project Board, and such changes were approved. It was advised that updated Terms of Reference for the Dispute Resolution Sub-Committee would be presented for the Board's consideration in due course.</p>
8.0	Any Other Business
	<p>There being no other business, the meeting concluded.</p>

Next Meeting:

It was agreed by the Board that the next Board meeting be convened via electronic means on 11 November 2020 at 14.30hrs.



Fred Barry
Chairperson