

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD  
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 11 November 2020  
from 14.30 to 17.45  
via electronic means**

**Attendance (Board)**

Fred Barry (Chairperson)  
Tim Bouchier-Hayes (Vice-Chair)  
John Cole  
Karl Kent  
Anne Butler  
Michael Shelly  
John McGowan  
Liam Woods

**Attendance (Other)**

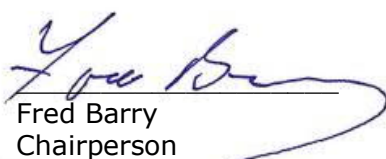
David Gunning, Chief Officer  
Phelim Devine, Project Director  
Tom Concannon, Construction Director  
Tom Morris, Commercial Director  
Richard Fitzpatrick, Director of Project Controls  
Jim Farragher, Finance Officer  
Norman Craig, Commercial Advisor  
Elaine O'Rourke, Executive Support  
Bridget Gallagher, On behalf of HMP  
Secretarial Limited – Board Secretary  
Anthony Irvine, On behalf of HMP Secretarial  
Limited – Board Secretary

<b>1.0</b>	<b>Quorum &amp; Chairperson</b>
	<p>The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p> <p>It was noted that all Board members and attendees at the meeting were participating electronically in order to comply with guidelines in response to the COVID-19 pandemic, associated travel restrictions and work from home recommendations.</p>
<b>2.0</b>	<b>Declarations of Interest or Conflicts of Interest</b>
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
<b>3.0</b>	<b>Previous Minutes</b>
	<p>The Board reviewed the minutes of the Board Meetings held on 14 October 2020 and 20 October 2020 (the "<b>Minutes</b>"). <b>IT WAS RESOLVED THAT</b> the Minutes were approved for signature by the Chairperson.</p>
<b>3.1</b>	<b>Action Items Arising From Minutes</b>
	<p>It was noted that all open actions had been closed.</p>
<b>4.0</b>	<b>Chief Officer Report</b>
	<p>The Chief Officer Report was taken as read and the priority items discussed in detail.</p> <p>An update on litigation and claims was provided to the Board, and the position with respect to Conciliation noted.</p> <p>An update on local community engagement was provided and the Board discussed the issues created by the Main Contractor not having produced a Mobility plan.</p> <p>The Board was provided with an update in relation to the recent CHP&amp;P meeting and the scope of items discussed and considered.</p> <p>The Board noted an update in relation to stakeholder engagement and the meetings scheduled to take place during the period.</p> <p>An update on the commercial presentation was provided to the Board, and the position with respect to Conciliation, litigation, cash flow, risk analysis and commercial warranties noted.</p>
<b>4.1</b>	<b>Review of Board Pack</b>
	<p>The Board was briefed on the findings of recent research undertaken by the ICSA, Chartered Governance Institute, and how this applied to board packs to enhance and improve their quality.</p> <p>The Board received a proposal in relation to how such findings would be applied to their future Board packs and Board members provided feedback in relation to same.</p>
<b>5.0</b>	<b>Project Update to Stakeholders</b>

	The Board discussed the update being provided to stakeholders in relation to the project.
<b>6.0</b>	<b>Finance</b>
<b>6.1</b>	<b>Financial Results October 2020</b>
	An update was provided to the Board in relation to costs, payments, POs and Year to Date HSE cash receipts.  The Board noted the Financial Results for October 2020.
<b>7.0</b>	<b>Governance Matters</b>
<b>7.1</b>	<b>Finance, Audit and Risk ("FAR") Sub-Committee</b>
	It was noted that the FAR Sub-Committee had not convened from the time of the last Board meeting and there was nothing to highlight to the Board.
<b>7.2</b>	<b>CQV Sub-Committee</b>
	The Board was advised that the next meeting of the CQV Sub-Committee was due to be held in January 2021 and the up-to-date position with respect to items currently being considered by the CQV Sub-Committee was relayed to the Board.
<b>7.3</b>	<b>Design Sub-Committee</b>
	The Board received a detailed account of the proceedings of the Design Sub-Committee meeting convened during October 2020 by reference to the items being considered and confirmations awaited. It was noted that the Board would be kept updated in relation to same.
<b>7.4</b>	<b>Dispute Resolution Sub-Committee</b>
	It was advised that the Dispute Resolution Sub-Committee had convened on 9 November 2020. The Board received a detailed account of the up-to-date position with litigation and claims, and the position with respect to Conciliation was noted.  The Board was asked to approve updated Terms of Reference for the Dispute Resolution Sub-Committee, noting it was proposed to expand their scope to include dealing with all commercial disputes. Following consideration, <b>IT WAS RESOLVED</b> to approve and adopt the updated Terms of Reference for the Dispute Resolution Sub-Committee.
<b>8.0</b>	<b>Any Other Business</b>
	There being no other business, the meeting concluded.

**Next Meeting:**

It was agreed by the Board that the next Board meeting be convened via electronic means on 9 December 2020 at 14.30hrs.

  
Fred Barry  
Chairperson