

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 13 April 2022
From 14.30 to 17.15
Via MS Teams**

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Michael Shelly
John McGowan
Brian Keogh
Anne Butler
Michael Barry
John Cole
Liam Woods
Karl Kent

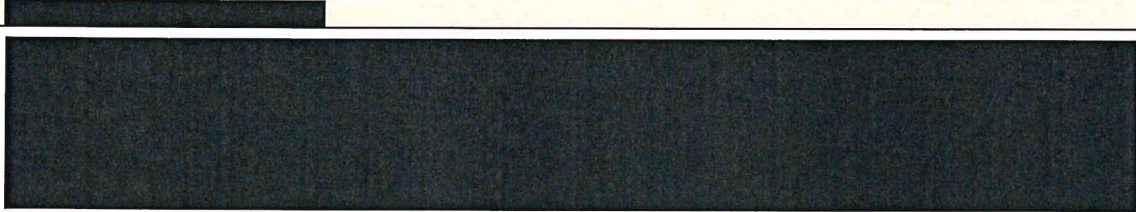
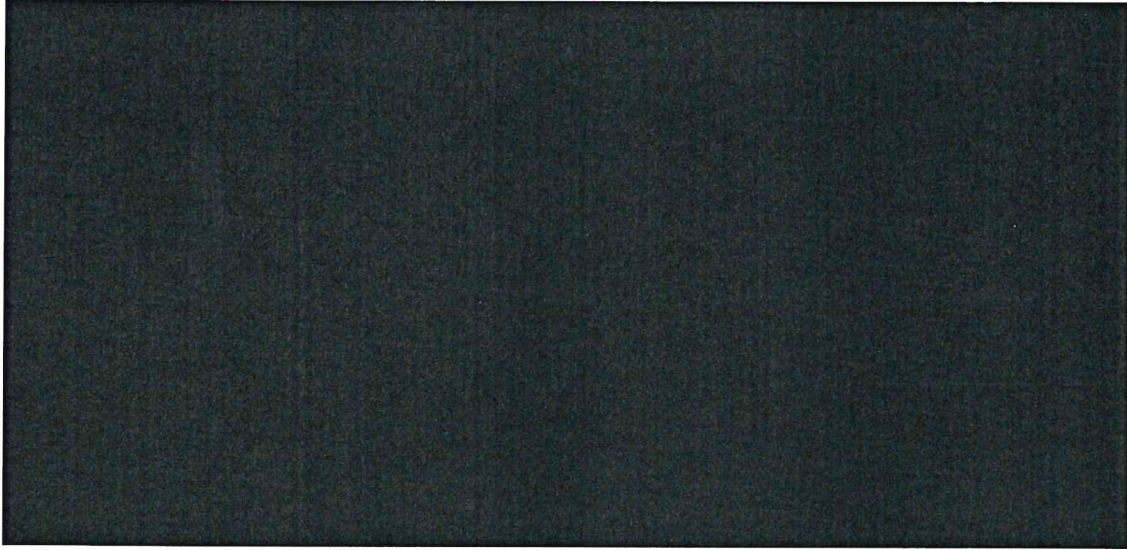
Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Tom Concannon, Construction Director*
Richard Fitzpatrick, Director of Project Controls*
Jim Farragher, Finance Officer*
Elaine O'Rourke, Executive Support
Ray Hunt, On behalf of HMP Secretarial Limited – Board Secretary
Eimear Nugent, On behalf of HMP Secretarial Limited – Board Secretary

*part of the meeting only

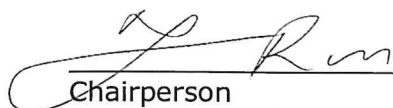
0.0	Quorum & Chairperson
	<p>It was noted and agreed that the Vice-Chairperson would act as chairperson for this meeting (the "Chairperson").</p> <p>The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p>
1.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
2.0	Previous Minutes
2.1	Minutes of Board Meeting 28 February 2022
	<p>The Board reviewed the minutes of the Board Meeting held on 28 February 2022 (the "February Minutes").</p> <p>IT WAS RESOLVED THAT the February Minutes were approved for signature by the Chairperson.</p>
2.2	Minutes of Board Meeting 09 March 2022
	<p>The Board reviewed the minutes of the Board Meeting held on 09 March 2022 (the "March Minutes").</p> <p>IT WAS RESOLVED THAT the March Minutes were approved for signature by the Chairperson.</p>
3.0	Action Items
3.1	Actions Arising from the Board Meeting on 09 March 2022
	<p>The Board received an update on action items arising from the previous meeting, noting that all actions had been closed.</p>
4.0	Chief Officer Report
	<p>The Chief Officer Report was taken as read and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>The Chief Officer referred to the Main Contractor's programme and reminded the Board of the most recent update that was provided by the Main Contractor in March, and confirmed that a further update was due from the Main Contractor in April.</p> <p>It was noted that the March review of progress vs programme by the Executive was underway, and that the Board would receive a further update in respect of this at the next meeting.</p> <p>An update in relation to construction progress was provided to the Board and noted.</p>
4.1	Update on Inflation
	Refer to Item 7.0 Closed Session
4.2	Update on Design Close Out Plan

	<p>The Project Director presented the Board with an update on the 'Design Close Out Plan'; Monitoring & Programme Compliance and Change Management. The Project Director advised that the Executive had been presented with the plan on 5 April, and that all KPIs in place were considered as part of the formulation of the close out plan.</p> <p>Confirmation was provided that the design close out plan was in line with the Main Contractor's programme and progress and it would continue to be closely monitored by the Executive to ensure the full implementation of the plan.</p> <p>The Project Director concluded by confirming the timeline for completion of the design.</p>
4.2	New Governance Arrangements
	<p>The Chief Officer provided an overview of the ongoing communication between the Board and key stakeholders in relation to the proposed new governance arrangements.</p>
4.4	Update on NCH Premises
	<p>The Board received an update on access to the NPHDB Herberton offices (the "Offices").</p> <p>It was noted that following sustained water leaks from the level above the offices since early in the New Year, it had been necessary for NPHDB to vacate same for health and safety reasons until such time as the landlord carried out remedial works. Currently the Office remains closed.</p> <p>It was confirmed that arrangements were being made to obtain alternative accommodation, and that discussions were ongoing in relation to entering into a short term lease at an identified office location, until such time as NPHDB could return to the Offices.</p> <p>Clarification in relation to the ongoing engagement with the landlord of the Offices was noted, and the Board acknowledged the efforts being made to establish a plan and timeline for the necessary remedial works to be undertaken and completed.</p>
5.0	Finance
5.1	Financial Results February 2022
	<p>The Board received a verbal update on the February 2022 financial results.</p>
5.2	Financial Results March 2022
	<p>The Board received a verbal update on the March 2022 financial results.</p>
6.0	Governance Matters
6.1	FAR Sub-Committee ("FARSC")
	<p>It was noted that it was intended to re-schedule this meeting.</p>
6.2	CQV Sub-Committee
	<p>The Board received an update on the matters discussed and considered at the most recent CQV Sub-Committee meeting.</p> <p>It was advised that engagement was ongoing with the Main Contractor to address matters arising.</p>

6.3	Design Sub-Committee
	No meeting of the Design Sub-Committee has taken place since the last update.
6.4	Dispute Resolution Sub-Committee
	Refer to closed session.
6.5	
6.6	Change Order Approval for Linesight CMS
	IT WAS RESOLVED THAT the Change Order be approved by the Board.
7.0	Closed Session of Board
	
9.0	AOB
	There being no further business, the meeting was brought to a close.

Next Meeting:

It was agreed by the Board that the next Board meeting be convened on Wednesday, 11 May 2022 at 14.30hrs.


Chairperson