

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 9 March 2022
From 13.30 to 17.40**

Herberton Boardroom, St. James Walk, Rialto, Dublin 8

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice Chairperson)
Michael Shelly
John McGowan
Brian Keogh
Anne Butler*
Michael Barry*
John Cole*
Liam Woods*
Karl Kent*

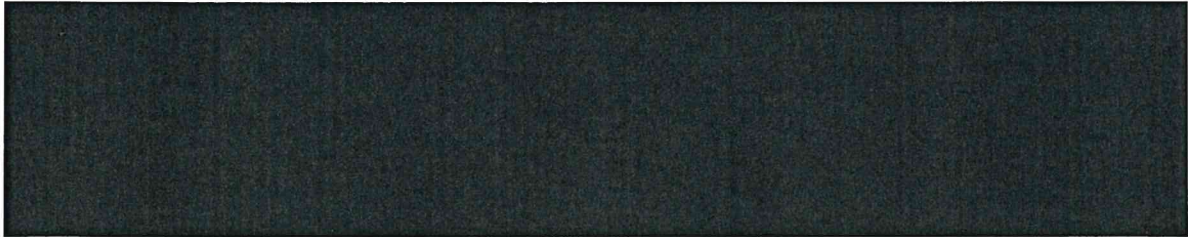
Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Tom Concannon, Construction Director
Richard Fitzpatrick, Director of Project Controls*
Jim Farragher, Finance Officer
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP Secretarial Limited – Board Secretary

**Attended via MS Teams*


0.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.
1.0	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
2.0	Previous Minutes
2.1	Minutes of Board Meeting 9 February 2022
	The Board reviewed the minutes of the Board Meeting held on 9 February 2022 (the "Minutes"). IT WAS RESOLVED THAT the Minutes were approved for signature by the Chairperson.
3.0	Action Items
3.1	Actions Arising from the Board Meeting on 9 February 2022
	The Board received an update on action items arising from the previous meeting, noting that all actions had been closed.
4.0	Chief Officer Report
	The Chief Officer Report was taken as read and the priority items discussed in detail by reference to construction, risk, commercial/claims, communications and stakeholder engagement. An update on the quality control matter between the Main Contractor and Kingspan was provided. The Board emphasised the need for this matter to be resolved promptly and it was noted this was being progressed through the Employers' Representative. The Board received an update on equipping. It was noted that Q4PR would attend an upcoming Board meeting to discuss Communication and Community Engagement. An update on the various events and site visits taking place was provided, including a site visit by Engineers Ireland as part of Engineers week and an event organised by the Main Contractor to mark International Women's Day. It was confirmed that a further round of site visits with the Board would shortly be arranged. An update on the NCH Office was noted by the Board. The Board received a health and safety update and noted a regulatory reportable lost time incident. It was advised that an arson incident had occurred during the period and the Main Contractor continued to take steps to prevent future reoccurrences. A Board Member initiated a discussion in relation to the risk rating for inflation in light of recent events. An explanation of the inflation thresholds reflected on the register was provided and it was also advised that such risk was being assessed by the Finance, Audit and Risk Sub-Committee. An update in relation to current and future engagement with key stakeholders was provided.

4.1	Update on Design Close Out Plan
	<p>The Board received an update on the Design close out plan and next steps.</p> <p>Confirmation was provided that the Design close out plan was compliant with the Main Contractor's Programme and progress would continue to be closely monitored.</p> <p>It was added that a meeting had taken place with the new BDP CEO and a commitment on delivery of the plan had been provided.</p> <p>Clarification in relation to the closing out process and the parties involved was provided.</p>
4.2	New Governance Arrangements
	<p>The Board discussed communications relating to proposed new governance arrangements and next steps to progress the matter.</p> <p>It was agreed that whilst it was not possible for the Board to assume joint responsibility for areas outside of its control, engagement would take place with stakeholders to agree the final position and language in the recent communication would need amendment.</p>
5.0	Finance
5.1	Financial Results February 2022
	<p>The Board received a verbal update on the February 2022 financial results.</p>
6.0	Governance Matters
6.1	FAR Sub-Committee ("FARSC")
	<p>The Board received an update on the proceedings of the most recent FARSC meeting.</p> <p>In particular, it was noted that work continued in relation to output from the Board risk workshop, and a final report would be provided to the Board in due course.</p> <p>It was advised that the 2022 internal audit plan had been reviewed and work was ongoing regarding the annual review of the FARSC.</p>
6.2	CQV Sub-Committee
	<p>The Board was advised of the items to be considered at the upcoming CQV Sub-Committee.</p>
6.3	Design Sub-Committee
	<p>The Board received a detailed update on the matters discussed and considered at the most recent Design Sub-Committee meeting.</p>
6.4	Dispute Resolution Sub-Committee
	<p>The Board received an update on the proceedings of the most recent Dispute Resolution Sub-Committee meeting.</p>
7.0	Correspondence
	<p>The Board noted correspondence as set out in the papers.</p>

8.0	Closed Session of Board Members 
9.0	AOB
	There being no further business, the meeting was brought to a close.

Next Meeting:

It was agreed by the Board that the next Board meeting be convened on Wednesday, 13 April 2022 at 14.30hrs.


Chairperson