

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 11 May 2022
From 16.00 to 18.40
Via MS Teams**

Attendance (Board)


Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Michael Shelly
John McGowan
Brian Keogh
Anne Butler
Michael Barry
John Cole
Liam Woods
Karl Kent

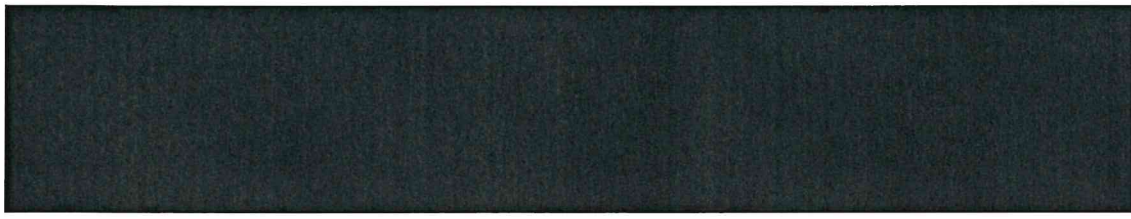
Attendance (Other)

David Gunning, Chief Officer
Phelim Devine, Project Director
Tom Morris, Commercial Director
Tom Concannon, Construction Director*
Richard Fitzpatrick, Director of Project Controls
Ed McIntyre, M&E and Commissioning Director*
Elaine O'Rourke, Executive Support
[REDACTED] Communications Manager*
[REDACTED] Q4PR*
Ray Hunt, On behalf of HMP Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP Secretarial Limited – Board Secretary

*part of the meeting only

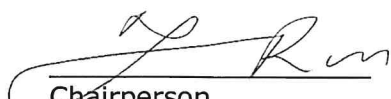
0.0	Quorum & Chairperson
	<p>The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p> <p>The Chairperson offered condolences on behalf of the Board, to Michael Barry on a recent family bereavement.</p>
1.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
2.0	Previous Minutes
2.1	Minutes of Board Meeting 13 April 2022
	<p>The Board reviewed the minutes of the Board Meeting held on 13 April 2022 (the "April Minutes").</p> <p>IT WAS RESOLVED THAT the April Minutes were approved for signature by the Chairperson</p>
3.0	Matters Arising
3.1	Actions Arising from the Board Meeting on 13 April 2022
	<p>It was noted that there were no open actions from the last meeting.</p>
4.0	Communication Update Presentation
	<p>The Board received an update on the communication strategy in respect of the project, including communication goals and associated factors. It was noted that there had been good social media interaction in respect of the project and positive engagement with residents in the period since the last update to the Board.</p> <p>Q4 took questions from the Board, and further discussion took place in relation to the communication strategy, engagement, opportunities, and future plans.</p> <p>██████████ <i>left the meeting.</i></p>
5.0	Chief Officer Report
	<p>The Chief Officer Report was taken as read and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>The Chief Officer reminded the Board of the most recent programme update which was provided by the Main Contractor in April, and confirmed that a further update was due from the Main Contractor in May. The Board was provided with an overview of the Executive analysis of progress vs programme for the period reported. An update was provided in relation to ongoing and upcoming engagement with the Main Contractor.</p> <p>The Board was briefed in relation to the ongoing engagement with stakeholders, and status in respect of the introduction of new governance arrangements.</p>

	<p>The Chief Officer provided an update to the Board in relation to the procurement of a Car Park Concession Contract for the NCH, the current status of this, and the NPHDB's role in respect of same.</p> <p>It was noted that there has been an improvement in the health and safety performance on NCH site in recent times.</p>
5.1	Update on Replacement of Kingspan K15
	<p>An update was provided to the Board in relation to the progress and status regarding the replacement of identified defective sections of K15 Kingspan Board Insulation.</p>
6.0	Finance
6.1	Financial Results April 2022
	<p>The financial results for the period to April 2022 were noted.</p>
7.0	Technical Commissioning Presentation
	<p>The Board received a presentation on Technical Commissioning, noting the importance of integrated commissioning throughout the project.</p> <p>The Board was taken through the commissioning process by reference to; internal & external design reviews undertaken, facilities maintenance requirements, group equipment interface, site inspections, pre-commissioning inspections, management responsibilities, dynamic commissioning, tracking and reporting, system to system integration and integrated networks. It was emphasised that successful commissioning begins with successful design and quality installation.</p>
8.0	Governance Matters
8.1	Finance, Audit & Risk Sub-Committee
	<p>It was confirmed that the next FARSC meeting was scheduled for 01 June.</p>
8.2	CQV Sub-Committee
	<p>The Board noted that the Technical Commissioning Presentation and surrounding discussion earlier in the meeting covered all matters arising from the CQV Sub-Committee.</p>
8.3	Design Sub-Committee
	<p>It was noted that there had been no meeting of Design Sub-Committee since the last Board Meeting.</p>
8.4	Dispute Resolution Sub-Committee
	<p>An update was provided from the dispute resolution committee meeting held on 09 May 2022 and the matters discussed thereat.</p>
9.0	Closed Session of Board
	

	
10.0	AOB
	There being no further business, the meeting was brought to a close.

Next Meeting:

It was agreed by the Board that the next Board meeting be convened on Wednesday, 08 June 2022 at 14.30hrs.


Chairperson