

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

Minutes of the NPHDB Board Meeting held on Wednesday, 12 October 2022

From 14.30 to 17.00

At NCH Boardroom, La Touche House, IFSC, Dublin 1

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
John McGowan
Brian Keogh
Anne Butler
Michael Shelly
Karl Kent*
Michael Barry
John Cole*
Alan Seabourne
Alex White

Attendance (Other)

David Gunning, Chief Officer
Tom Morris, Commercial Director*
Phelim Devine, Project Director
Tom Concannon, Construction Director* **
Jim Farragher, Finance Officer**
Elaine O'Rourke, Executive Support
Katrina Seery, Medical Equipment
Procurement Team**
Fran Hegarty, Equipment Team**
Bridget Gallagher, On behalf of HMP
Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP
Secretarial Limited – Board Secretary

Apologies:

Liam Woods
Derek Moran

**via MS Teams*

***part of the meeting only*


0.0	Quorum & Chairperson
	<p>The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.</p> <p>Apologies were noted from Derek Moran and Liam Woods.</p>
1.0	Declarations of Interest or Conflicts of Interest
	<p>In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.</p>
2.0	Previous Minutes
2.1	Minutes of the Board Meeting on 14 September 2022
	<p>The Board reviewed the minutes of the Board Meeting held on 14 September 2022 (the "September Minutes").</p> <p>IT WAS RESOLVED THAT the September Minutes were approved for signature by the Chairperson.</p>
3.0	Matters Arising
3.1	Actions Arising from the 14 September 2022 Board Meeting
	<p>The Board received an update on action items arising from the 14 September 2022 Board meeting.</p> <p>Following a detailed discussion led by the Chief Officer, it was noted that AP165 was now closed.</p>
4.0	Chief Officer Report
	<p>The Chief Officer Report was taken as read and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>An overview was provided to the Board in relation to ongoing engagement with the design team, including a summary of the status of this process.</p> <p>The Board received an update on the items discussed at the recent Joint Oireachtas Committee on Health. It was noted that some meeting attendees, who had visited the site, had provided positive feedback. It was agreed that regular site visits were important part of the project's communication strategy.</p> <p>The Chief Officer provided the Board with a summary of a site visit by the Tánaiste that morning. It was noted that the Executive had co-hosted the event with the Main Contractor and CHI, and the visit had gone smoothly overall.</p>
4.1	Equipment Update
	<p><i>Katrina Seery and Fran Hegarty joined the meeting.</i></p> <p>The Board received a presentation in relation to medical equipment.</p>

	<p>An overview was provided on the four groupings of equipment that would feature in the NCH. The Board received an update on the equipment procurement process, details of how the equipment operated and who the successful tenders had been.</p> <p>The Board engaged in a discussion regarding the suppliers and the methodology used for their selection.</p> <p>It was agreed that collaboration with CHI throughout the procurement process was important, and it was confirmed that the CHI was very satisfied with the equipment being procured.</p> <p>It was advised that the project was entering into the next phase of equipment procurement.</p> <p>The Board extended their thanks to the presenters for the significant work completed in relation to procurement.</p> <p><i>Katrina Seery and Fran Hegarty left the meeting.</i></p>
5.0	Finance
5.1	Financial Results September 2022
	The Board noted the financial results in respect of September 2022.
6.0	Governance Matters
6.1	Finance, Audit and Risk Sub-Committee ("FARSC")
	It was noted that there had not been a FARSC meeting since the last Board meeting. It was agreed that the FARSC minutes would be amended to differentiate between two MB's in attendance at its last meeting.
6.2	CQV Sub-Committee
	The Board received an update on the items discussed at the most recent CQV Sub-Committee meeting.
6.3	Design Sub-Committee
	It was noted that the next Design Sub-Committee Meeting will be in November and will consist of a site visit.
6.4	Dispute Resolution Sub-Committee
	The Board was provided with an update on the items discussed at the most recent Dispute Resolution Sub-Committee meeting.
6.5	Group 2a Equipment Contracts
	<p>The Board noted further detail in relation to the Group 2a Equipment Contracts.</p> <p>Following consideration, IT WAS RESOLVED to approve the procurement of the Group 2a Equipment and the award of contracts to the successful equipment suppliers.</p>

6.6	
7.0	Closed Session of Board
7.1	
7.2	
7.3	
8.0	AOB
	<p>It was noted that the Healthcare Project of the Year award had been awarded in respect of architectural work on the Tallaght site. The Board welcomed the positive news and recognition of this work.</p> <p>There being no further business, the meeting was brought to a close.</p>

Next Meeting:

It was agreed by the Board that the next Board meeting be convened on 09 November 2022.


Chairperson