

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD  
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 08 March 2023  
From 14.30 to 17.30  
At NCH Boardroom, La Touche House, IFSC, Dublin 1 and via MS Teams**

**Attendance (Board)**

Fiona Ross (Chairperson)  
Tim Bouchier-Hayes (Vice-Chairperson)  
Brian Keogh  
Michael Shelly  
Karl Kent  
Michael Barry  
John Cole  
Derek Moran  
Alex White  
Anne Butler  
John McGowan  
Alan Seabourne

**Attendance (Other)**

David Gunning, Chief Officer  
Tom Morris, Commercial Director  
Phelim Devine, Project Director  
Richard Fitzpatrick, Director of Project Controls\*  
Ed Vernon, Design Director\*  
Ronan Traynor, Finance Officer\*  
Elaine O'Rourke, Executive Support  
Ray Hunt, On behalf of HMP Secretarial Limited – Board Secretary  
Caitlin McNamara, On behalf of HMP Secretarial Limited – Board Secretary

**Apologies:**


Liam Woods

*\*part of the meeting only*

<b>0.0</b>	<b>Quorum &amp; Chairperson</b>
	The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.
<b>1.0</b>	<b>Declarations of Interest or Conflicts of Interest</b>
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
<b>2.0</b>	<b>Previous Minutes</b>
<b>2.1</b>	<b>Minutes of the Board Meeting on 08 February 2023</b>
	The Board reviewed the minutes of the Board Meeting held on 08 February 2023 (the " <b>February Minutes</b> ").  <b>IT WAS RESOLVED THAT</b> the February Minutes were approved for signature by the Chairperson.
<b>3.0</b>	<b>Matters Arising</b>
<b>3.1</b>	<b>Actions Arising from the 08 February 2023 Board Meeting</b>
	It was noted that there were no outstanding actions from the February Board Meeting.
<b>4.0</b>	<b>Chief Officer Report</b>
	<p>The Chief Officer Report was noted and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>The Board noted the ongoing significant contribution being made by women to the progress of the Project. A photograph taken on-site in recognition of International Women's Day was presented to the Board, and the Board extended their appreciation to all women working on the Project.</p> <p>The Board received an update on the Planning/Alignment workshop which had been recently undertaken with the Design team.</p> <p>The Board received a Design update, noting the ongoing interaction with both the Design team and Main Contractor.</p> <p>An overview of progress regarding sectional completion was provided.</p> <p>The Board was briefed in respect of room handovers and associated observations by the Design team.</p> <p>An update in relation to the evolution of the risk register and associated contributory factors was delivered. The Board noted the ongoing engagement with Children's Health Ireland in relation to the management and mitigation of risk.</p> <p>The Board noted the update provided with regard to the imminent tender to select a Concessionaire for the NCH carpark.</p> <p>The Board received an update on engagement with the Main Contractor in relation to the programme.</p>

	The Board received a summary of engagement with key stakeholders during the period.
<b>5.0</b>	<b>Finance</b>
<b>5.1</b>	<b>Financial Results February 2023</b>
	The financial results in respect of February 2023 were noted and discussed by the Board.  An update was provided in relation to the finalisation of the 2021 Financial Statements.
<b>6.0</b>	<b>Governance Matters</b>
<b>6.1</b>	<b>Finance, Audit and Risk Sub-Committee ("FARSC")</b>
	The FARSC is due to meet in April 2023.
<b>6.2</b>	<b>CQV Sub-Committee</b>
	The Board received an update in relation to the matters discussed at the CQV Sub-Committee meeting held earlier in the day.  The Board noted the matters that were considered.
<b>6.3</b>	<b>Design Sub-Committee</b>
	The Board was advised that the next meeting of the Design Sub-Committee is to be scheduled.
<b>6.4</b>	<b>Dispute Resolution Sub-Committee</b>
	The Board received an update in relation to the matters discussed at the Dispute Resolution Sub-Committee meeting held earlier in the day.  An update on claims, conciliation, and adjudication was provided, and noted by the Board.
<b>7.0</b>	<b>Correspondence</b>
	The Board noted relevant correspondence received in the period since the last meeting.  <i>Ronan Traynor, Ed Vernon and Richard Fitzpatrick left the meeting.</i>
<b>7.0</b>	<b>Closed Session</b>
<b>8.0</b>	<b>AOB</b>
	There being no further business, the meeting was brought to a close.

**Next Meeting:** It was agreed by the Board that the next Board meeting be convened on Wednesday, 10 May 2023 at 14.30hrs.



Chairperson