

**NATIONAL PAEDIATRIC HOSPITAL DEVELOPMENT BOARD
("NPHDB" or the "Board")**

**Minutes of the NPHDB Board Meeting held on Wednesday, 12 July 2023
From 14.30 to 17.00**

At NCH Boardroom, James's Walk, Rialto, Dublin 8, D08 E191 and via MS Teams

Attendance (Board)

Fiona Ross (Chairperson)
Tim Bouchier-Hayes (Vice-Chairperson)
Brian Keogh
Michael Shelly
Karl Kent
Michael Barry
John Cole
Derek Moran
Alex White
Anne Butler
John McGowan
Alan Seabourne

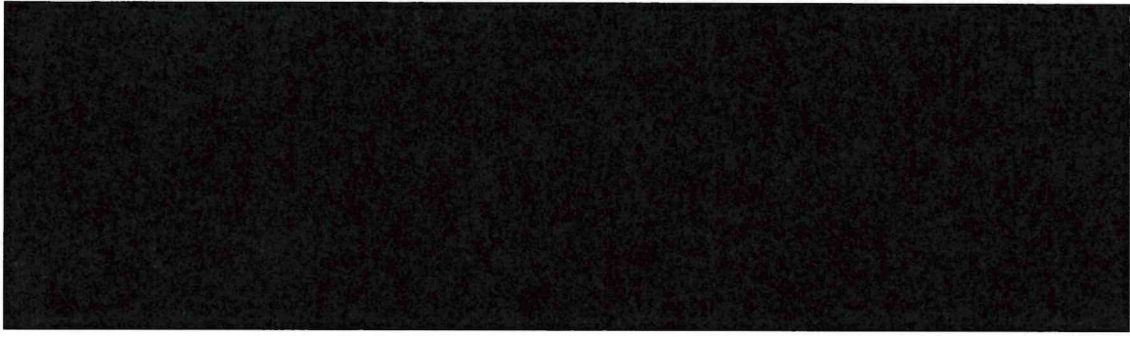
Attendance (Other)

David Gunning, Chief Officer
Tom Morris, Commercial Director
Phelim Devine, Project Director
Richard Fitzpatrick, Director of Project Controls*
Ed Vernon, Design Director*
Ed McIntyre, M&E and Commissioning Director*
Ronan Traynor, Finance Officer*
Elaine O'Rourke, Executive Support
Bridget Gallagher, On behalf of HMP Secretarial Limited – Board Secretary
Caitlin McNamara, On behalf of HMP Secretarial Limited – Board Secretary

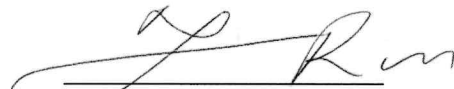
**part of the meeting only*

0.0	Quorum & Chairperson
	The Chairperson noted that a quorum, being five Board Members, was present and the meeting proceeded to business.
1.0	Declarations of Interest or Conflicts of Interest
	In accordance with Section 19 of Statutory Instrument 246/2017, the Board Members confirmed that there were no new declarations of interest or conflicts of interest to be disclosed.
2.0	Previous Minutes
2.1	Minutes of the Board Meeting on 07 July 2023
	It was noted that the minutes of the Board Meeting held on 07 July 2023 had been approved by the Board, and these were ratified and confirmed.
3.0	Matters Arising
3.1	Actions Arising from the 07 July 2023 Board Meeting
	It was noted there were no actions arising from the 07 July 2023 Board meeting.
4.0	Chief Officer Report
	<p>The Chief Officer Report was noted and the priority items discussed by reference to the Programme; Construction Updates; Risk; Commercial/Claims; Communications; and Stakeholder Engagement.</p> <p>The Board received an update on engagement with the Main Contractor. It was noted that a contractually compliant programme continued to remain outstanding, and that the Main Contractor had committed to providing this the following week.</p> <p>The Board noted that the ER had issued the sectional completion certificate for MER/SER/30%SCR with a confirmed date of 29 June 2023, a number of months behind plan.</p> <p>The Board received an update on stakeholder engagement during the period. A number of meetings had taken place to ensure that key stakeholders remained up-to-date.</p> <p>The Board received an update in relation to developments with the Turnkey tender process and noted a further update would be provided in due course.</p> <p>The Board extended its thanks to the Executive and team for its preparation and attendance at the Joint Oireachtas Committee earlier that day.</p>
4.1	Design Update
	<p>The Board received a progress update on actions agreed to be closed out between the Design Team and the Main Contractor.</p> <p>It was noted that good progress had been made with closing actions during the period.</p> <p>It was reported that all Group 2a information had been issued to the Main Contractor.</p>

	It was advised that engagement would continue to take place with both the Design Team and Main Contractor to close out actions.
6.0	Finance
6.1	Financial Results for June 2023
	The financial results in respect of June 2023 were discussed and noted by the Board.
7.0	Governance Matters
7.1	Finance, Audit and Risk Sub-Committee ("FARSC")
	The Board received an overview of items discussed at the most recent FARSC meeting. A progress update on the status of the financial statements was noted.
7.2	CQV Sub-Committee
	The Board received an update in relation to matters discussed at the most recent CQV Sub-Committee meeting. It was noted that a commissioning management plan (linked to the programme) had yet to be provided by the Main Contractor, which made progress difficult to measure. It was advised that, from an onsite walk through, there appeared to be a fragmented and non-sequential approach being taken to the work by the limited number of personnel on site. The Board discussed a number of technical and quality issues on site. There is some delay in these issues being addressed. It was added that there are examples of high-quality finishes on site, which indicates that the required standard is achievable. The Board discussed options being considered in relation to remedial work on the operating theatres NCR and how to mitigate the impact on the project.
7.3	Design Sub-Committee
	The Board received an update on items discussed at the most recent Design Sub-Committee meeting.
7.4	Dispute Resolution Sub-Committee
	The Board received an update in relation to matters discussed at the most recent Dispute Resolution Sub-Committee meeting. The position in relation to claims, conciliation, and adjudications was noted. <i>Ed McIntyre, Ed Vernon, Richard Fitzpatrick and Ronan Traynor left the meeting.</i>
8.0	

	
9.0	AOB
	<p>The Board paid tribute to Anne Butler and Karl Kent, who were retiring from the Board. The Board expressed its gratitude for their contributions over the years and acknowledged the work they had carried out as part of the Board.</p> <p>There being no further business, the meeting was brought to a close.</p>

Next Meeting: It was agreed by the Board that the next Board meeting would be convened on Wednesday, 13 September 2023 at 14.30hrs.


Chairperson